

MEETING #35 July 8

At a Regular Meeting of the Madison County Board of Supervisors on July 8, 2008 at 3:00 p.m. in the Madison County Administrative Center Auditorium:

PRESENT: Eddie Dean, Chairman, Eddie Dean
James L. Arrington, Vice-Chairman
William L. Crigler, Member
Bob Miller, Member
V. R. Shackelford, III, County Attorney.
Lisa R. Kelley, County Administrator
Jacqueline S. Frye, Secretary

ABSENT: Clark Powers, Member

Chairman, Eddie Dean called the meeting to order and announced that Clark Powers will be absent due to medical reasons and will probably be absent for about one (1) month.

IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION

Roy Tate, Assistant Resident Engineer, was present and provided the following report: mowing will commence on Route 29 within the next week or so – mowing will start in Culpeper and work south (partial mowing of medians); will return to working on Route 680 Monday (weather permitting) with two (2) crews in order to make some headway; will try to have a final inspection on Route 702 (Larkins Mill) tomorrow; concrete was poured on the Robinson River Bridge (Route 29 Southbound Lane) last evening – still have a few items to complete and should be complete within the next week or two (once epoxy overlay has cured and barricades are removed).

IN RE: PAYROLL & CLAIMS

Chairman, Eddie Dean asked if there were any concerns about the Payroll & Claims Report as presented.

William L. Crigler asked about ending balances for the fiscal year.

Teresa Miller, Finance Director, advised this information will not be available until some time in August as Social Services Department will need to close out; the County is still paying post-year bills and post-year payroll will need to be implemented from the period of June 15th through June 30th

James L. Arrington asked if closing will be done by mid-month and whether

the new software would enhance the process, to which Teresa Miller, Finance Director, advised it will probably be the end of August or the first of September before any final figures will be determined for the general fund; she also advised the new software is not a factor in this process - any bills that come in for services/purchases made in June 2008, must be posted back to June; additionally, any payroll hours that were expended from June 15th through June 30th must be post-year also. In closing, she advised it is unknown at this time whether the Department of Social Services will require any supplements.

Chairman, Eddie Dean stated this month's report includes final payouts on several appropriations.

After discussion, on motion of William L. Crigler, seconded by Bob Miller, the warrants issued in satisfaction of payroll for June 2008 (Checks #30110350 through #30110354 and electronic transfer #12, are hereby approved, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

On motion of William L. Crigler, seconded by Bob Miller, the warrants issued in satisfaction of claims against the County for June (Checks 10128155 through #10128475) are hereby approved, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

IN RE: YEAR END SUPPLEMENTS FOR FY 2007-2008

Chairman, Eddie Dean stated the following year-end supplemental appropriations for FY 2007-2008 will need to be approved by the Board.

- | | | | |
|----|--------------------------|--------------------------|-------------|
| 1. | Water Quality Management | Grant Expenditures | \$ 1,568.07 |
| | #5890-82200 | | |
| 2. | Park & Recreation | Funds Deposited for June | \$ 9,174.05 |
| | #5690-71300 | | |

- | | | | |
|----|----------------------------------|--------------------------|-------------|
| 3. | Park & Recreation
#5690-71300 | Funds Deposited for June | \$ 70.00 |
| 4. | Road Construction
#8220-41200 | Larkin's Mill Road | \$19,459.63 |

Total year end- Supplements: \$30,271.75

IN RE: SUPPLEMENTALS FOR JULY 2008

Chairman, Eddie Dean advised the Board will also need to approve supplemental appropriations for July 2008.

- | | | | |
|----|------------------------|---|------------|
| 1. | Sheriff
#5897-31200 | Proceeds from State Farm Ins.
for Child Safety Promotion | \$2,200.00 |
| 2. | Board of Elections | Reimb. from State for Presidential
Primary Election for purchasing
new poll books | \$6,252.48 |

Total supplements for July 2008: \$8,452.48

After discussion, on motion of James L. Arrington, seconded by William L. Crigler, the Board approved the supplemental appropriations in the amount of \$8,452.48, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

James Hale asked for the proposed surplus, to which Chairman, Eddie Dean advised was listed in the budget as \$1.2 million (proposed figure).

IN RE: MADISON FACILITIES & MAINTENANCE:

Ross, Shifflett, Director of Facilities & Maintenance, was present to answer any questions regarding the monthly report provided for the Board. He also provided figures from the Waste Management bill which wasn't available when he prepared the report – the bill was \$66,168.00 with a fuel surcharge of \$6,030.00 (tonnage was up

during the past month); he also provided an update up his conversation with a representative at Sonoco –

Rental container: \$75.00 (to be pulled to Lynchburg

Base Charge: \$150.00

Total cost: \$250.00—(for disposing of mixed plastics) be \$75.00 per month with a base change of \$150.00)

In closing, he advised there will be no proceeds for the County due to the content being categorized as “mixed plastics” and very little volume (based on past statistics).

IN RE: MADISON E-911 CENTER

Robert Finks, E-911 Coordinator, provided a report for the month of June 2008; stated all figures are in within the normal range – calls were up 570 for the month; rescue calls: 105; animal calls: 108; automobile accidents: 31; law enforcement calls: 885; stated telephone call activity for the month for June 2008 was 7,947 calls; also had the opportunity to apply for a \$50,000 grant for reverse 911 which has been applied for; he also stated there have been a couple of lightning strikes during the month that wiped out service at Blakey Ridge (radio tower) and at the EOC that wiped some things out plans are underway to complete an insurance claim to try to get reimbursed for some of the damage (i.e. intercom system).

IN RE: EMERGENCY MANAGEMENT SERVICES

Carl Pumphrey, EMS Coordinator, was present and provided a report of all activities for the month the month of June 2008; he also stated two Departments (Facilities & Maintenance (Ross Shifflett) and EMS (Lewis Jenkins) have completed NIMS certification; also stated an emergency response guideline manual will be provided to all emergency responders (i.e. fire, law enforcement, EMS) and will provide a quick reference guide to help responding personnel on the scene of any hazmat emergency to determine the property action(s) are to take until additional assistance arrives. In closing, he stated the next meeting of the Madison County Emergency Advisory Committee will be Friday, July 18th @ 1:00 p.m. Manuals have already been distributed to departments with additional training being scheduled for law enforcement and the fire department.

IN RE: MADISON EMERGENCY MEDICAL SERVICES

Lewis Jenkins, EMS Coordinator, provided the following report for June 2008:

1. Total Calls toned: 92
2. Total calls handled: 80
3. Total calls no response (12) [(1) Culpeper; (7) Greene; (3) Orange for mutual aide assistance were not answered due to no available staff; (1) called handled by MCRS members
4. Average in-County response time to the scene: (10) minutes
5. Night coverage: Eleven hours of night coverage on (16) nights
6. Total calls handled: 14

Lewis Jenkins stated that calls were down just a bit during the month; some staff performed technical rescue trainings during the month (Jason Infuentos); also participated with Culpeper Regional Hospital in their disaster MCI training; Richard Gunnick will be going to Yellowstone, MT to work – will try to fill the slot with part-time staff in the interim.

IN RE: MADISON SHERIFF'S DEPARTMENT

Erik Weaver, Sheriff, provided the following report for June 2008:

1. Calls for Service: 885
2. Criminal Arrests: 49
3. Civic Process Served: 443
4. Days in Court: 18
5. Traffic summons Issues: 121
6. Court security fees \$3,392.40 (paid)
7. Highway Safety Funds \$11,406.48 (paid to Treasurer)

Erik Weaver, Sheriff, advised that at 7:30 a.m. this morning, the Sheriff's Office, Blue Ridge Task Force and DEA executed an arrest warrant in Madison County on an operational methamphetamine lab – clean up will be initiated by DEA in Richmond and Pennsylvania; an arrest warrant was made after about four (4) months of investigative research. In closing, he advised that all is going well with the temporary court facility; a statement will be released to the press at a later time regarding the methamphetamine lab.

IN RE: MINUTES

Chairman, Eddie Dean advised that Minutes #22, #23, #24, #25, and #26 will need to be approved.

After discussion, on motion James L. Arrington, seconded by William L. Crigler, Minutes #22 through #26 were approved as presented and spread in Minute Book #16, page through page, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Absent

IN RE: COMMITTEE REPORTS(Old Business/New Business)

LARKINS MILL (ROUTE 702)

Lisa Kelley, County Administrator, advised that work at Larkins Mill Road is complete; will meet with the contractor and the Virginia Department of Transportation later this week to perform a final inspection and complete all paperwork pertaining to this project.

Chairman, Eddie Dean questioned whether a portion of supplemental funding for Larkins Mill has been received, to which Lisa Kelley, County Administrator, advised that funding was only for the amount the County has paid out on the project thus far – the total at that point hadn't yet reached \$100,000.00 – two (2) payments have been made and the entire amount will be paid once everything is finalized by the Virginia Department of Transportation and a recovery of all funding will be made at once.

WATER STUDY

Lisa Kelley, County Administrator, advised the County will need to meet with a representative from the Department of Environmental Quality; the Town and County will need to approve a Resolution to have a joint study done.

MADISON MAIN STREET PROJECT

Lisa Kelley, County Administrator, advised that LINCO, Inc. returned to perform a limited amount of work which included some asphalt patching – awaiting to see if the Virginia Department of Transportation will approve the work although a representative was on site when repairs were initiated but not at the conclusion of said repairs

Lisa Kelley, County Administrator, advised that LINCO, Inc. was not in agreement to complete a broader list of items that were previously identified by the Virginia Department of Transportation (i.e. cutting of the concrete in front of the medical office building & Washington Street; raising of manhole covers); however, the opinion of the engineer under contract to administer the project feels the items denoted are not part of the scheduled contract and feels that LINCO, Inc. completed the work in the manner in which it should've been completed.

Chairman, Eddie Dean feels the raising of the manhole covers can be added into the next phase of work on Main Street.

Lisa Kelley, County Administrator, advised now that LINCO, Inc. has completed their portion of work, the final payment request can be processed and submitted; lastly, everything will be submitted to the Department of Housing & Community Development for closeout of that portion of the project so the County – required percentage can be applied to Phase II of the project.

KEMPER MANSION

Lisa Kelley, County Administrator, advised the invitation to bid on the Kemper Mansion will be advertised in next weeks edition of the Madison Eagle – the work should be fully underway by August 2008.

COURTHOUSE PROJECT

Lisa Kelley, County Administrator, stated that site work will begin at the Courthouse Project shortly; will need to get soil & erosion measures in place. Lastly, she advised that all neighbors have been advised of anticipated construction and have been advised that alterations will be implemented once the project gets underway. Additionally, when the contractor is working on one side of the property, there will be a temporary gravel roadway (alternating) in place for usage; however, until this is done, the existing access drive will remain in place.

Chairman, Eddie Dean called for a ten-minute (10) recess period.

Chairman, Eddie Dean reconvened the meeting.

IN RE: PUBLIC COMMENT

Chairman, Eddie Dean opened the floor for public comment and there was none.

IN RE: FINANCE COMMITTEE (Presentation)

Chairman, Eddie Dean announced that Bill Price, William Hinkes, Carlyle Weaver and Kristen Farry were present on behalf of the Finance Committee; he thanked the representatives on behalf of the Madison County Board of Supervisors for their time/service they have given to the County of Madison.

Bill Price advised the report was written and approved by the entire Finance Committee prior to the Madison County Board of Supervisors' adoption of the FY-08-09 Budget for Madison County; second, he advised the Finance Committee is in full agreement to the report that will be presented tonight. Additionally, Bill Price proceeded to read the detailed report as prepared by the members of the Finance Committee (Kristen Farry, Carlyle Weaver, William Hinkes, David Crowe, Jim Smith, Robert Legg, Jess Sweely, Bill Price) which included an overview of the objectives of the Finance Committee and criteria the Finance Committee has discussed in order to compare Madison County to other localities with a similar make-up. Additionally, a study was implemented on the Madison County School Budget and met with representatives from the Madison County Volunteer Rescue Squad, Emergency Medical Services personnel, Treasurer, Commissioner of the Revenue, and have gained a relative understanding of the revenue side of the County's budget. Although recommendations outlined in tonight's report cannot be implemented at this time (FY08-09 Budget has already been approved), it is the hope of the Finance Committee that the Madison County Board of Supervisors will take immediate action in the following areas in order to implements recommendations as soon as possible but no later than one year from now:

- 1) School system: Initiate a bonus of incentive plan to keep/reward excellent teachers; pool resources and purchases in servicing contracts with other County agencies to gain better purchasing power;
- 2) Emergency Services: The Madison County Board of Supervisors should appoint a committee of interested parties to develop a recovery revenue plan for rescue squad calls;
- 3) Car tags (County stickers): The Madison County Board of Supervisors should eliminate the annual County vehicle sticker and its tax effective January 1, 2009;

personal property taxes and vehicle taxes should be adjusted to recover the sticker revenue.

- 4) Personal property taxes: Real Estate and Personal Property taxes should be collected semi-annually (in June and December); the County should also simplify the personal property tax by eliminating the taxes on boats, airplanes, all farm machinery and trailers.
- 5) Cooperative purchases: The Madison County Board of Supervisors should make every effort to see that all County agencies make full use of EVA (Electronic Virginia Internet Purchasing Program;
- 6) User Fees/Permit Fees: Application and permit fees should be increased substantially to reflect the fully loaded cost to the County in providing such services, with exceptions for hardship and family divisions where appropriate.

In closing, he advised the members of the Finance Committee feel it is an honor to have served the citizens of Madison County and welcome input and constructive criticism as submitted to the Committee.

Chairman, Eddie Dean thanked the Finance Committee for their efforts and dedicated service to Madison County. In closing, he advised the Board has implemented some of the recommendations that have been verbalized and comments pertaining to the Madison County School System will be forwarded.

Bill Price advised the Finance Committee looked at County taxes as being:

- 1) fair
- 2) simple
- 3) easy to collect

In closing, he advised these three aforementioned reasons are why the Finance Committee strongly suggested the County do away with taxes as the burden is phenomenal. Additionally, the County is faced with the significant increase in the cost of fuel with the Madison County School system and the Madison County Sheriff's Office being the two entities with the largest consumption of fuel.

In closing, Bill Price advised the Finance Committee will continue to meet to discuss a new list of topics; as required by the guidelines of the committee, a report will be provided to the County Administrator every six (6) months.

Bob Miller asked if the Finance Committee had an opportunity to review the new fee schedule (Zoning, Building, Erosion/Sediment Control).

Bill Price stated one recommendation noted by the Finance Committee was to develop some type of revenue recovery for rescue squad service calls; this is an issue that isn't very favorable but it's an inevitable situation. In closing, he stated he was concerned after discovering that twenty percent (20%) of rescue calls were for non-County residents.

Chairman stated the Board is very interesting in eliminating County stickers and the biennial collection of property taxes and will be investigating these situations.

Bob Miller commented about the efficiency report the State requires for school divisions and encouraged the Finance Committee to follow through with the Madison County School Board and the Superintendent in order to review this report for Madison County.

James L. Arrington commented on the recommendations denoted by the Finance Committee and feels the Board should move forward and develop a plan.

Bob Miller stressed the fact that each recommendation presented today by the Finance Committee will require a different amount of time to be performed; additionally, several of the recommendations are already in place (i.e. new fee schedule) and several others are in progress (now that the 08-09 budget is complete).

Chairman, Eddie Dean advised the Board will need to prepare a plan for usage at the Madison Transfer Station once the County stickers are eliminated; additionally, the Board is awaiting further information before initiating biennial tax payments for the County. are going to be in place with the budget process now in place.

Bill Price stated the largest obstacle to implementing fees for volunteer rescue calls will depend on whether the members steer the inclusion fees rather than create division within the organization; he also advised it will be very important in how the inclusion of fees will be communicated to the community as some citizens believe they will lose their personal property (i.e. homes) in the event they are unable to pay for being transported by emergency services. Additionally, he feels the staff that currently work at the Madison Transfer Station are most familiar with the regular citizens (County) who regularly utilize the facility and will still recognize these individuals although there

is an absence of a County sticker – registration cards can also be accessed in the event there are any questions as to who an individual is that is entering the site.

William Hinke stated the issue of charging for emergency services has been in discussion for about two (2) years and believes it's time to establish a deadline and implement an effective plan.

William L. Crigler advised the issue of charging for emergency services was presented to the volunteer services but met with indecisiveness and was eventually voted down; he advised that when working with a volunteer organization, one must be careful not to dictate guidelines. In closing, he advised that he does attend the meetings and must be careful in how issues of concern are approached – there must be a general understanding between the volunteer organization and the County and it does take time to incorporate change – some volunteer members are in favor of charging fees while others are not.

William Hinkes stated if fees were incorporated, this would alleviate some of the proposed tax increase.

William L. Crigler also advised that emergency vehicles currently being utilized by County personnel belong to the volunteer squad and feels if the County tries to force volunteers to charge fees, the County may end up having to bear the burden of purchasing its own emergency vehicles for paid emergency services to use which will be extremely costly.

Bob Miller stated the recommendations provided tonight will assist the Board in making a point (to charge fees) and might help move the issue of imposing fees along a little faster.

Chairman, Eddie Dean stated the issue of imposing fees for emergency services is a genuine concern; however, the building that paid emergency services operates in isn't owned by the County nor the vehicles; he feels it's inevitable the County implement a cost recovery system and hopes to persuade others of this factor.

In closing, Chairman, Eddie Dean feels a Memorandum of Understanding will need to be in order and determine what the next step will be regarding the issue of imposing fees in a positive manner rather than a confrontational manner.

Chairman, Eddie Dean stated a joint meeting will be scheduled between the Madison County Board of Supervisors and the Madison County School Board members and will provide the school system with a copy of the report as presented by the Financial Committee to discuss the items that are denoted in the report.

Chairman, Eddie Dean also stated the Board has discussed the possibility of changing the school bus garage into a motor pool and feels this needs to be evaluated; additionally, he feels issues regarding fuel and centralized purchasing also needs to be evaluated – today's expenditure report shows many different suppliers for several County departments and feels although there have been changes made in the procurement process, more should be implemented with centralized purchases, as well as to negotiate a county-wide contract on purchases (i.e. fuel) rather than have two entities negotiating. In closing, he advised the Board can make suggestions to the Madison County School System, but cannot implement requirements.

Kristen Farry advised that joint purchases on software and technological equipment can also impose a significant savings.

Chairman, Eddie Dean thanked the members of the Finance Committee for attending today's meeting and providing such a detailed report.

Chairman, Eddie Dean called for a fifteen minute (15) recess.

IN RE: PUBLIC COMMENT

Chairman, Eddie Dean reconvened the meeting and opened the floor for public comment

James Hale was present and verbalized concerns about the elimination of County stickers and suggestions to pay for volunteer services in the County; he feels the elimination of County stickers will only cause confusion at the Madison Transfer Station and hinder staff from effectively determining whether those entering the site are in fact citizens of Madison County.

Bob Miller stated it is anticipated that a waste/energy plant will be located at the Madison Transfer Station that will generate electricity; in lieu of future tipping fees, it will make no difference who brings debris into the site because there will be energy generated although the structure will not be owned by Madison County. In closing, he stated this avenue will be more cost effective to Madison County than the current

procedure which include significant costs to have the debris transported to Amelia County.

James Hale also verbalized concerns over the current condition of the ball fields at Hoover Ridge and the absence of topsoil at the site.

Chairman, Eddie Dean recessed the meeting until 7:30 p.m.

7:30 P.M.: Meeting reconvened with Chairman, Eddie Dean calling the meeting to order and noted that all Board members are present.

IN RE: PUBLIC COMMENT

Chairman, Eddie Dean opened the floor for public comment.

**IN RE: RAPPAHANNOCK-RAPIDAN COMMUNITY SERVICES BOARD
(Resolution FY2009)**

Brian Duncan, Executive Director of the Rappahannock-Rapidan Community Services Board was present along with the three (3) County representatives to the RRCSB who have also contributed to tonight's presentation; additionally, he proceeded to provide a full overview of tonight's Resolution being presented for adoption and specific criteria regarding the services/programs provided to the citizens of Madison County by the Rappahannock Community Services Board. He advised the RRCSB has accomplished a three-year accreditation for a variety of the services provided to local citizens and feels the organization is committed to providing excellent service along with good practices that have been nationally recognized. He also provided a full overview of tonight's Resolution along with criteria for the programs provided to the citizens of Madison County by the RRCSB.

Lisa Kelley, County Administrator, asked if the RRCSB is anticipating any new challenges for adult services as funding has changed for the Department of Social Services with regard to children in residential placement perhaps being funded at a local level rather than community based programs.

Brian Duncan advised there is a part II to the Governor's proposed initiated which denotes that because of changes referenced (with regard to the Department of Social Services and residential care), will require that each Community Services Board will receive additional dollars in order to respond to what is anticipated as an increase demand for certain types of treatment services at the local level, specially from

Community Services Board. In fact, he advised that additional general funds were provided to the Community Services Board from the General Assembly and Department of Mental Health for the sole purpose of hiring a Senior Children's Clinician and further enhancing case management services for children as a direct byproduct; furthermore, he advised the Community Services Board is working to determine the best way to make the connection in a positive/affirmative manner (in Madison and Rappahannock Counties) as these localities appear to have frustrations regarding accessibility to specific services.

In closing, Brian Duncan advised there will be a follow up of how the Community Services Board plans to utilize the new position to address specific issues for increased treatment needs and how to make this service accessible to social services agents located in Madison and Rappahannock Counties, as well as improve timeliness in providing this type of service.

William L. Crigler asked if the future evaluation process will expose weaknesses in specific areas that may need to be addressed.

Brian Duncan advised any weaknesses noted by the accrediting agency will be viewed as recommendations; additionally, he stated the RRCSB did very well in the areas in which the organization received accreditation as there weren't a significant number of recommendations brought forth.

William L. Crigler stated there has been some difficulty in past years during which time the Madison Sheriff's Department experienced significant delays in response time for special services, to which Brian Duncan advised has improved significantly and appears to be going very smoothly. He also advised the Madison Sheriff's Department has following through with new code requirements and have also received extensive training from their organization and have also participated in regional joint training with the RRCSB. In closing, Brian Duncan advised that he is not aware of any present problems. He advised that a portion of new funding is utilized to double after-hours staffing availability in order to respond to local law enforcement (i.e. from 4:30 p.m. to 12:00 midnight) in order to provide a decreased wait time for law enforcement to wait for an evaluator to appear on scene.

RESOLUTION

A RESOLUTION TO RECEIVE THE RAPPAHANNOCK-RAPIDAN SERVICES BOARD AND AREA AGENCY ON AGING (RRCSB-AAA) FY2009 PERFORMANCE CONTRACT WITH THE DEPARTMENT OF MENTAL HEALTH, MENTAL RETARDATION AND SUBSTANCE ABUSE SERVICES AND THE AREA PLAN FOR AGING SERVICES

WHEREAS, in June 2008, the RRCSB-AAA adopted its Performance Contract with the Department of Mental Health, Mental Retardation and Substance Abuse Services, and its Area Plan for Aging Services with the Department of Aging; and

WHEREAS, the Madison County Board of Supervisors has received a request from the RRCSB-AAA that it endorse the Contract and Plan by either approving both documents or acknowledging that the Board of Supervisors participated in the review and has no further additional comments; now, therefore be it

RESOLVED, by the Madison County Board of Supervisors this 8th day of July 2008 that the Madison County Board of Supervisors does hereby receive the FY 2009 RRCSB-AAA with the Department of Mental Health, Mental Retardation and Substance Abuse Services and the 2009 Area Plan for Aging Services, and acknowledges that the Madison County Board of Supervisors participated in the review process and has no additional comments regarding the Contract or Plan.

On motion of James L. Arrington, seconded by William L. Crigler and adopted on July 8th, 2008.

Eddie Dean, Chairman
Madison County Board of Supervisors

	Aye	Nay	Abstain	Absent
Eddie Dean	<u> x </u>	_____	_____	_____
James L. Arrington	<u> x </u>	_____	_____	_____
William L. Crigler	<u> x </u>	_____	_____	_____
Bob Miller	<u> x </u>	_____	_____	_____
Clark Powers	_____	_____	_____	<u> x </u>

IN RE: PUBLIC COMMENT

Chairman, Eddie Dean opened the floor for public comment.

Lisa Kelley, County Administrator, advised that she has spoken with Department Heads and some Board members regarding discussing the prospect of going to a four-day work week would save the County money (i.e. utility costs). She advised

this issue is something that would be a big change for the citizens of Madison County to get used to; however, the only personnel that will be able to follow the schedule change would be the administrative staff (offices located at 302 Thrift Road and 414 N. Main Street); however, she is unsure as to whether the Madison Registrar's Office or the Madison Extension Office would be interesting in participating in the schedule change.

In closing, Lisa Kelley, County Administrator, indicated the schedule change probably wouldn't be effective until August (7:00 a.m. until 5:30 p.m. with ½ hour lunch break) and will take place Monday through Thursday with Friday off.

William L. Crigler questioned how much the County will actually be saving with the longer work days.

Lisa Kelley, County Administrator, advised that a budget process is being initiated to review how to keep better records of utility costs per building and determine any sort of pattern in this area; however, she stated it would be very difficult at this point to determine any amount of savings; additionally, a benefit would be attained if every department in all buildings could agree to follow the four-day workweek.

Bob Miller suggested a timed thermostat be installed to provide cost savings on electricity as a cost-saving measure; also he feels there could be improvements with shutting off lights when staff leave the offices for an extended amount of time

Lisa Kelley, County Administrator, advised that Orange and Culpeper Counties are considering schedule changes but having acted to date.

Chairman, Eddie Dean suggested the Board look into perhaps initiated a four-day workweek during the summer months in the future.

With no further action being required by the Board, on motion of James L. Arrington, seconded by William L. Crigler, Chairman, Eddie Dean adjourned the meeting, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Absent

Date: July 9, 2008